

CLASS AND SCHEDULING GUIDELINES

1. Most exhibitors prefer to show in an entire division at each show that they attend. It is suggested when you design your divisions, that you include 3 to 5 classes in each division, e.g. 2 over fences and 1 under saddle, or 4 over fences and 1 under saddle for a hunter division.
2. Offer a division Championship and Reserve for each division at your show.
3. Be careful not to over-schedule your show – take into consideration the number of exhibitors you expect, the ratio of flat to jumping classes, course changes, whether or not you will follow an “order of go”, special presentations, etc.
4. Schedule your classes in a manner that requires the least number of course changes – for example, schedule the lowest fence heights first and build in height and complexity as the show proceeds each day.
5. Help your show to run as efficiently as possible by sticking to your schedule, not making changes, and enforcing either the “one minute” gate rule or an “order of go”.
6. Ensure your show’s success by getting sponsors for your classes and divisions.